

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
January 28, 2016
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on January 28, 2016.

Board Members Present:

Mary Badami, Chair
Jane Prouty
Brien Hill
Marie Ruf
Mary Ellen Yates
Karen Westbrook

Occupations and Professions:

Amy Parker, Board Administrator
Sandy Deaton, Board Administrator
Robin Vick, Administrative Section Supervisor

Office of the Attorney General:

Nicole Biddle, Board Attorney

Board Members Absent:

Carolyn Miller-Cooper

Guests:

Rhea Caudill
Michelle Sandborn
Kathy Adams

The January 28, 2016 meeting was called to order by Board Chair, Mary Badami at 1:31 p.m.

The Board reviewed minutes from the December 17, 2015 Board meeting. Jane Prouty motioned to approve the minutes as amended. Mary Ellen Yates seconded the motion and it carried unanimously.

The Board reviewed the FY15 Monthly Financial Reports for July 1, 2015 through December 31, 2015.

O&P Report

Robin Vick reported that the Interim Executive Director, Heather Combs, was unable to make it, but would plan to come to the next meeting.

Attorney Report

Nicole Biddle advised that the regulation amendments were effective December 16, 2015. Currently, the regulation changes have not been updated on LRC's website.

Old Business

a. **Board Member Reports/Tasks** -

- 1) **CEU fee** – This will be discussed further in February.
- 2) **Board Organization** – Information will continue to be collected and organized.

b. Supervisor/Supervision Requirements – The Board discussed a previous request for Board Approved Supervisor status from Allison Hock. She had been advised to obtain the thirty hour supervision training course previously. Jane Prouty motioned to allow Ms. Hock until the February board meeting to get the thirty hour supervision training course or she would be held to the new regulations in effect. Karen Westbrooks seconded the motion and it carried unanimously.

c. Discussion of ethics regulation to reflect AAMFT code of ethics – To be discussed in March

New Business

Michelle Sandborn and Kathy Adams from Children's Alliance held a discussion regarding board procedures and application processing. Possible revisions to Kentucky Revised Statutes 335.300-399 were discussed and reviewed.

Rhea Caudill spoke to the Board regarding her associate renewal application. After a brief discussion, Karen Westbrooks motioned to approve her application with provisions that corrections be made and resubmitted prior to the next board meeting. Brien Hill seconded the motion and it carried unanimously.

The Board reviewed correspondence received from Michelle Holbrook. Jane Prouty motioned to send a response to Ms. Holbrook advising that a new plan of supervision needed to be submitted for review and approval by the Board prior to beginning a new setting or working with a new supervisor. Marie Ruf seconded the motion and it carried unanimously.

The Board reviewed correspondence received from Verner Godwin. Mary Ellen Yates motioned for the Board to encourage Mr. Godwin to pursue taking the exam through the North Carolina Board. Brien Hill seconded the motion and it passed unanimously.

The Board discussed the upcoming expiration of the current contract with the Board's investigator. Jane Prouty motioned to post a RFP for a renewable contract for an investigator. Marie Ruf seconded the motion and it carried unanimously.

The Board decided to table a discussion on regulation changes by other boards.

The Board discussed the proposed regulation change letter to go out to all licensees and associates. Changes were proposed and the letter was to be mailed as soon as possible.

Complaints/Other Legal Matters

- 2014-005 – Pending Hearing
- 2014-007 – Pending Hearing
- 2015-001 – Pending Hearing
- 2015-003 – Pending Investigative Report

Application Review

Mary Ellen Yates motioned to approve all applications, renewals, audits, inactive status requests and Provider Applications as reviewed and approved by the Committees which met today. Karen Westbrook seconded the motion and it carried unanimously.

Mary Ellen Yates motioned to approve the ratifications of applications, renewals, audits and provider applications reviewed and issued following the last meeting and prior to this meeting. Jane Prouty seconded the motion and it carried unanimously.

Associates:

The following applications for Marriage and Family Therapy Associates were approved: *Danielle Whiteside*

The following applications for Marriage and Family Therapy Associates were deferred: *Katie Martin, Kimberly Moynahan, Michelle Muncy*

The following applications for Marriage and Family Therapy Associate were approved with provisions: *None*

The following applications for Marriage and Family Therapy Associate were denied: *Jessica King*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Erin Aiello, Julie Elmore, Tonia Gonzalez, Jacob Hamlin, Ricky Mattox, Lauren McGrath, Jeni Strednak*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved with provisions: *Neveah Spors*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *None*.

The following Renewals for Marriage and Family Therapy Associates were approved: *Nicholas Bloodworth, Lloyd Darling, Cheryl Gilbert, Laura Ivey*

The following Renewals for Marriage and Family Therapist Associate were deferred: *None*.

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *Julie Barry, Rhea Caudill, Jennifer Hayes, Leigh Sweasy*

The following Renewals for Marriage and Family Therapy Associate were denied: *Jennifer Hoertz, Emily Schrodt*

LMFT:

The following applications for Marriage and Family Therapist were approved: *None*.

The following applications for Marriage and Family Therapist were approved with provisions: *None*.

The following applications for Marriage and Family Therapist were deferred: *None*.

The following applications for Marriage and Family Therapist were denied: *None*.

The following applications for Marriage and Family Therapist reinstatements were approved: *None*.

The following applications for Marriage and Family Therapist reinstatements were deferred: *None*.

The following Renewal Audits for Marriage and Family Therapists were approved: *Melanie Carter-Hack, Margaret Heely, Eugene Kinnetz, Charlotte Melcher, Mitzi Richardson, Emma Sterrett, Karen Westbrook*

The following Renewal Audits for Marriage and Family Therapists were approved with provisions: *None*.

The following Renewal Audit for Marriage and Family Therapists were deferred: *James Rayburn, Larry Springate*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 1/28/2016

- Active Licensee's for Marriage and Family therapist.....539
- Active Permits for Marriage and Family Therapy Associates.....153
- Total Active Licensees and Permits.....692
- Total Inactive Licensees.....12

The next meeting of the Marriage and Family Therapy Board has been scheduled for February 25, 2016 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

Jane Prouty motioned that travel and per diem be paid to those who attended the regular Board Meeting on January 28, 2016. Marie Ruf seconded the motion. The motion passed unanimously.

Karen Westbrook motioned to adjourn, seconded by Mary Ellen Yates. The motion passed unanimously. Ms. Badami adjourned the meeting at 3:26 p.m.

Respectively Submitted:

Amy Parker,
Board Administrator